

**Office of Early Childhood Education
Tuition Based Preschool Program**

**2018-19
Tuition Based Preschool (TBP) Program
Application**

School: _____

Child's Name: _____ Birth Date: _____

Parent/Guardian's Name: _____

Address: _____ Zip Code: _____

Phone: _____ E-mail: _____

Tuition for the 2018-2019 school year will be \$14, 621, exclusive of meals. Meals may be purchased at the school or brought from home. Please submit a two-week, ***non-refundable*** deposit of \$700. Applications submitted without the deposit will not be considered. The payment must be in the form of a check or money order and should be made out to: CPS Tuition Based Program; cash ***will not*** be accepted. Your child's name should be written in the memo section of the check. ***This deposit will only be returned to you if your child is not placed in a TBP program or if the proposed program does not open in this school. If you choose not to enroll your child in the program for any reason, the deposit will not be returned.*** ***NOTE:*** The tuition for children entering as three-year-olds in September 2018 and returning as four-year-olds in September 2019 will remain the same.

Terms and conditions of enrollment: In order for a child to be enrolled in the TBP program, the child must be at least three (3) but not yet five (5) years old on or before September 1, 2018. Children who will be five years old on or before September 1 of the current year may not be enrolled in the TBP program. Children do not need to be toilet trained before starting school; however, staff cannot change or assist with toileting if there is an accident.

Payment schedule information: Tuition may be paid in full or be paid on a monthly basis beginning in August 2018, through the SMART Tuition Management System (SMART).

If a child with special needs accepts an offered spot in a Tuition Based classroom, all the requirements of the student's Individual Education Plan (IEP) will be met. However, services included in an IEP can only be provided during the seven hour instructional time when the entire school is in session.

Has your child ever attended a TBP program at another school? Yes No

*I understand that I must ensure that tuition payments are up-to-date at all times. Late payment fees of \$100 will be assessed for payments not made on schedule. Continued late payments will result in my child's termination from the program. I have read the above and confirm acceptance of the stated terms for enrollment in the Tuition Based Preschool (TBP) program of the Chicago Public Schools. **Participation in the TBP program does not guarantee your child's acceptance into the school's kindergarten program.***

Parent/Guardian Signature

Date

For Office Use Only:

Check/Money Order #: _____ Amount: _____ Staff Initials: _____

Name on Check/Money Order: _____

Date: _____

